

NEWMAN CENTER AT UB

MEMORANDUM

TO: FAITH SHARING LEADERS

FROM: Nancy Whelan, Faith Sharing Coordinator

DATE: September 2009

SUBJECT: General Announcements for Upcoming Faith Sharing Session

First and foremost, THANK YOU for volunteering to be a Faith Sharing Leader. Please read the following the information, which should answer most questions that most Leaders are asking.

1. The supply bags and the books will be ready for pick up **September 11**.
Included in the bags will be:
 - a. The books for the students as well the Leader guide.
 - b. An information packet. Please read thoroughly.
 - c. An informational form to be filled out by each leader to meet diocese requirements. Please return the form to Debbie Moore or me as soon as possible.
 - d. You are welcome to clean out the bag, add supplies, etc.
2. Protecting God's Children Workshop – If you have not already attended this workshop, please let me know. It can be worked out. I have heard that signing up this late in the fall may be challenging. We have a process in place to assist with this.

3. The following new procedures are in place, which follow guidelines from the Protecting God's Children Workshop. Please help us to satisfy the valuable requirements of our church and diocese.
 - a. **Grades Pre-K through 4** will need to have 2 helpers in the room each week. A student who needs to use the rest room or be returned to church must have two adults accompany them.
 - b. **Grades 5 through 9** will need to have at least one helper in the room each week. A student who needs to use the rest room or be returned to church must have one adult and one other adult or student with them.
 - c. In simple terms, please be sure no student is alone with an adult at any time. At the same time, it is very important that our students are not allowed to walk the building alone. It is not a secure building and the hallways can be confusing.

We greatly appreciate all you do and your understanding of the changes that are necessary to our Faith Sharing Program. We are once again delighted to offer this program to our parish families. It could not happen without YOU! Please call with any questions or concerns you may have.

Nancy Whelan, Faith Sharing Coordinator
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